

Leader in China's  
oil & gas supply



**FAKE APPOINTMENT LETTER**

Our Ref: FOP/CORP/031421

Date; 14/06/2010

ATTENTION: ROWEN RAMRAJ,

**1.0 EXECUTIVE SUMMARY:**

Fortune oil plc seeks to employ your services as an **EXPATRIATE SAFETY ADVISOR**, for the provision of administrative services as stipulated in the following acts in this document. This document embodies the approved Terms for the purpose of this contract.

On the above subject matter, the Fortune and Gas company management hereby congratulates you on your successful emergence based on detailed recruitment by our official recruitment consultants; the **FORTUNE RECRUITMENT SERVICES**.

**2.0 POSITION:**

YOU WILL SERVE AS **SAFETY ADVISOR**, FOR THE REQUIREMENTS OF FORTUNE OIL AND GAS COMPANY IN UNITED KINGDOM.

**RESUMPTION DATE**

You would be expected to resume on site on the **6<sup>th</sup> of JULY 2010**. Prior to resumption as inscribed above, you shall be expected to start your job processes by acquiring and procuring your Affidavit of Financial Guarantee (With the **ADAMS CHAMBERS UNITED KINGDOM**) on it's earliest acquisition, you will receive all your due entitlements/emoluments prior to resumption of duty to enable you settle all domestic necessities before embarking on project trip and avoidance of excuses leading to delays on your side.

**3.0 CONSULTING PERSONNEL:**

You shall be expected to work lead a team of prime experienced individuals with the mandate to provide excellent services.

**4.0 ENTITLEMENTS:**

All salary and expense figures shall be in Pounds (GBP), Sterling or Euros equivalent depending on employee home country and salary preference, (except where employee prefers currency on his/her local/home currency).

**4.1 SALARY:**

Operational Headquarters:  
Suite 2307, 23/F  
Office Tower, Convention Plaza  
1 Harbour Road  
Wanchai, Hong Kong

Salary shall be paid on monthly bases. Work time shall be 40 hours work week for the Twenty Four (24) month contract term as such employee shall also be entitled to over-time allowance if employee work time exceeds the official stipulated hours. Salary shall also be liable to increments with time and employees' official promotions and position in service.

Monthly salary is **£18,500 GBP** (Eighteen Thousand Five hundred Pounds).

#### 5.0 EXPENSES:

Expenses incurred by the employee related to job before commencement of duties will be substantiated with receipts and the employer will reimburse the employee not later than Five (5) working days after submission of employee's expense report and receipts.

#### 5.1 ACCOMODATION:

First class accommodations will be provided for employee. Accommodation shall be of first class international standard same as accommodates FORTUNE OIL PLC expatriate senior and management staff. Employer shall also pay for and provide complete meals for employee / (Family) as deem appropriate for period of contract.

#### 5.2 TRAVEL:

£3,600.00 flat rate travSALES/MAREKETING MANAGERel/entertainment allowance shall be paid to employee by employer for each intercontinental trip. Travel shall be by business class/first class.

However for the purpose of commencement, the cost of travel ticket shall be paid in addition to travel/entertainment allowance. Cost shall be substantiated and shall be the rate charged at the Period/time of purchase. Employer shall also take care of employees' travel ticket including that of employees' family only on employees' early notification to employer and as shall be requested by employee.

#### 5.3 MEALS:

This will be taken care of by us (employer) Fortune Oil and Gas Company.

#### 5.4 MOVING EXPENSES:

You shall be required to furnish us with your valid Affidavit of Financial Guarantee on or before the **30<sup>TH</sup> of JUNE 2010** as a proof of readiness to join FORTUNE OIL AND GAS COMPANY project team in the due time as stipulated above for your job resumption with the FORTUNE OIL PLCCOMPANY in London and also to enable you receive your first monthly salary including your due entitlements/emoluments prior to your departure for services with FORTUNE OIL AND GAS COMPANY in London.

The employee will be reimbursed by the employer for reasonable moving expense incurred only

Operational Headquarters:  
Suite 2307, 23/F  
Office Tower, Convention Plaza  
1 Harbour Road  
Wanchai, Hong Kong

as a result of relocation or early termination of leases, storage charges; procurement of travel documents, immunizations etc. Reimbursements shall be paid not more than five (5) Working days from submission of report/and receipts as proof of payments.

#### **5.5 MEDICAL EXPENSES:**

Employer will provide the employee with comprehensive health care for the term of contract, and follow-on care for injuries suffered during the term of contract for employee and family.

#### **5.6 OTHER ALLOWANCES AND/OR BENEFITS:**

This shall be provided for as deemed appropriate, and will be paid by employer.

- . Quality single or family housing in company community.
- . Personal effects shipment and excess baggage allowances.
- . Free medical care in uk for you and your family for contract duration.

#### **5.7 VACATION:**

Employees' shall be authorized paid four times vacation during the term of the contract, to be used at the employee's discretion after duly informing and receiving approval from employer's management. Employer will pay for travel expenses (i.e. flight tickets) and flat Rate travel allowance of £3,600.00.

#### **6.0 MOBILIZATIONS:**

The first monthly salary shall be paid in advance before you embark on journey to assume duty. This is to enable you settle all domestic needs before travel. As such no excuses will be entertained on assumption of duty relating to default. All payment of Salary after assumption of duty in UK shall be 75% paid into an offshore account to be provided by employee with the remaining 25% paid locally in United Kingdom. This is in line with the United Kingdom expatriate financial statutory laws. Expatriate shall also be liable to pay 10% of salary as withholding tax to the relevant authority in United Kingdom

Operational Headquarters:  
Suite 2307, 23/F  
Office Tower, Convention Plaza  
1 Harbour Road  
Wanchai, Hong Kong

## 7.0 JOB PROCESSING/ PROCEEDINGS:

All employees successfully screened and recruited for FORTUNE OIL PLC shall be required to furnish us with a Affidavit of Financial Guarantee before the **30<sup>TH</sup> of JUNE 2010** as a proof of readiness to join the FORTUNE OIL PLC team in the due time as stipulated above for your job resumption with the FORTUNE OIL PLC in UK and also to enable you receive your first monthly salary including your due entitlements/emoluments prior to your departure for services in United Kingdom.

However, for expatriate services employees who do not presently posses their valid Affidavit of Financial Guarantee, they are to make contact with the address given below for directives and assistance on the acquisition and procurement of their Affidavit of Financial Guarantee with the ADAMS LAW CHAMBERS UNITED KINGODM.

# Law Chambers

A Professional Office Environment for Lawyers


ADAMS LAW CHAMBERS

ATTORNEY/SOLICITOR

Telephone: +447023074878

Email: [adamschambers@live.com](mailto:adamschambers@live.com)

Address: 129 miles END Road London E1 4BG



Mr. Winston Dickson

Chief Recruiting Personnel

Phone: (+44) 7024054712



Operational Headquarters:  
Suite 2307, 23/F  
Office Tower, Convention Plaza  
1 Harbour Road  
Wanchai, Hong Kong